

## Data protection declaration

### Registration for the CRC1218 | mito-RTG MITOchats Symposium on 10.07. to 12.07.2019

You can register for this event by filling in the registration form on our website. In order to process your registration, we collect and process the following data belonging to you:

#### Obligatory fields

Personal Data: Status, first name, surname, e-mail address

Affiliation: Institution and department you are affiliated to with postal address

Registration: Participation depending on your selections (participation in scientific sessions on July 11<sup>th</sup> and/or 12<sup>th</sup>, participation in MITOchats Symposium Dinner on July 11<sup>th</sup>) and registration for the event.

#### Optional fields

Abstract submission: A scientific abstract of 300 words if you wish to present a scientific poster or a talk during the event

Registration: Participation depending on your selections (participation in the Satellite event for young researchers on July 10<sup>th</sup> and Networking get-together on July 10<sup>th</sup>), dietary restrictions, comments.

In order to be able to register, you must accept our data protection declaration. Following your registration, we collect this data in our website's content management system and export the data from the website to our local database for further processing.

We use your data to organise the event, including:

- Printing some of the data on name tags or in participant lists (name, affiliation, e-mail address, participation)
- We may use your contact data (name, e-mail address) to send material / information relevant to the event (for example programme, event transcript)
- Organisation for the catering during the coffee breaks, the lunch buffet and the evening reception(s)
- Design of a plan on the arrangement of the posters (logistics)
- Organisation the meeting schedule with scientific presentations
- The title of your abstracts, the name of the authors and their affiliations might be used to prepare the meeting schedule (oral presentations and poster sessions)/abstract booklet.

Please note that digital photos will be taken during the symposium. Some of them might be uploaded on our website after the symposium. In case you don't wish to be captured on a picture that will be used as described, please let us know during the registration.

You have the option of objecting to the use of your data for these purposes at all times by sending an email with your objection to [mito-CRC1218@uni-koeln.de](mailto:mito-CRC1218@uni-koeln.de). In this case, we will immediately stop sending further information and will delete your data, unless we still require this for other purposes.

**For further information please refer to the [Data privacy statement of the University of Cologne](#).**